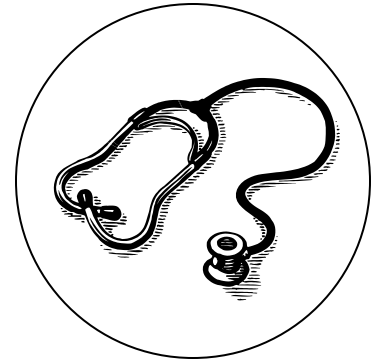




# FIRST AID & CPR



**R.D. Anderson Applied Technology Center**

**Mrs. Brandy Laney - Instructor**

**FIRST AID & CPR**  
**ACTIVITY/COURSE CODE: 5530**  
**FALL 2010**

**INSTRUCTOR:** Brandy Laney, MAT Secondary Science, BS Health/PE  
**ROOM:** Portable 1  
**PHONE:** (864) 576-5020  
**EMAIL:** blaney@rdanderson.org  
**CLASS TIME:** 1<sup>st</sup> Block (8:30am – 9:45am)  
2<sup>nd</sup> Block (9:55pm – 11:10pm)  
3<sup>rd</sup> Block (12:20 p.m. – 1:35 p.m.)  
4<sup>th</sup> Block (1:45 p.m. – 3:05 p.m. )  
**CREDIT:** 1 unit  
**REQUIRED TEXT:** American Red Cross First Aid/ CPR/ AED... Participant's Manual (class set)  
**ADDITIONAL RES:** American Red Cross CPR/AED for the Professional Rescuer Participant's  
**PREREQUISITE:** This course is recommended for entry level high school students who are interested in a career healthcare.

**WELCOME:**

Welcome to *First Aid & CPR!* I am very excited to have you in my class this semester. I look forward to the prospects this new school year holds and the positive experiences we will share. Students enrolled in health science related classes are among the brightest and the best and are truly at an advantage when it comes to the success of their future endeavors. This class is designed to peak your interest and challenge your mind while learning about responding to medical emergencies.

**COURSE DESCRIPTION:**

First Aid & CPR is designed to provide the student with the knowledge and skills necessary to recognize and care for life-threatening emergencies in adults, children, and infants in order to minimize pain and the consequences of injury or sudden illnesses, until professional medical help arrives. Upon successful completion of the class, the student will be certified on adult and pediatric CPR, automated external defibrillation (AED), and responding to emergencies. Students will study basic infection control procedures, proper body mechanics, and safety as it relates to the workplace and community.

**INSTRUCTIONAL PHILOSOPHY:**

Students will be given challenging real-world projects and assignments typical of the healthcare field. High quality work is expected and students will be given opportunities to redo work until it meets standards specified during instruction. Classroom activities will include reading, writing, research, problem solving, and projects. Students will often work in teams, but will be expected to complete individual assignments in relation to the team's work. Assessment methods will include written exams, tests, demonstrations, reading assignments and projects.

## GRADING SCALE:

93 - 100	A = Exceeds expectations
85 - 92	B = Meets Health Science standards & expectations
77 - 84	C = Passing grade but does not meet some standards
70 - 76	D = Passing, but only meets minimum standards
0 - 69	F = Failing, does not meet minimum standards

## Semester Grading Policy

Employability:	20%
Test:	20%
Lab/Skills:	35%
Project:	25%
Exam:	10%

## GRADING RUBRIC FOR LAB SKILLS:

To obtain 100% proficiency students must complete all steps in the correct order in the performance of a skill. The score reflects the number of attempts the student demonstrated during the skill observance check-off by the instructor.

<u>Attempts</u>	<u>Score</u>
1	100
2	93
3	86
4	79
5	72
6 or more	65

## QUIZ/TEST GUIDELINES

- Cheating will not be tolerated. You will receive a 0 the first time you are caught cheating and will be referred to the office on future offenses. A zero on an evaluation may dramatically affect your overall grade point average.
- Absolutely no talking during test period! Talking during test period will result in a 0, and disciplinary action will be taken.
- Everything must be cleared off of your desk (except for a writing instrument and the test/quiz/evaluation itself).

## PROFESSIONAL APPEARANCE:

In addition to the *Student Dress Code Policy* in the R.D. Anderson ATC Parent-Student Handbook, Students have the following responsibilities:

***Prior to the beginning of class:***

- All shirt tails designed to be tucked in, must be tucked in
- Shoes are to be tied in a standard knot (when applicable), NO open-toed shoes on lab days.
- Any body piercing, other than earlobes, must be removed (when visible)
- ALL loop earrings, dangling jewelry, and rings with stones are to be removed for safety reasons.
- Dresses should be at professional level (no more than 2" above knee)
- When participating in field trips, students must dress in a professional manner and BLUE JEANS will NOT be allowed.

***Students that do not comply with dress code policy will be asked to:***

- ***Apply a patient gown over clothing during class OR***
- ***Report to the receptionist to call home to have proper clothing brought to the school***

**CLASSROOM GUIDELINES:**

Self-Control, Hard Work, Integrity, Honesty, Compassion, Professionalism, and Loyalty to one another and to R. D. Anderson are expected of you at all times! We will conduct our class as if you are at a place of employment.

1. Arrive on time, enter the room quietly, and be in your seat before the bell rings. Begin start-up activity immediately after the tardy bell. You will find this on the board or projector screen. You may not enter the room after the tardy bell has rung without a pass.
2. Conduct yourself in a disciplined, courteous, and mature manner at all times. Raise your hand before speaking; don't interrupt others when they are speaking; don't criticize others.
3. Listen to others, take notes when necessary, and participate in class discussions.
4. Stay on task and in your seat unless you have permission to get up.
5. Listen, follow directions, and complete your assignments to the best of your ability.
6. Be prepared to learn by bringing the necessary materials to class daily and keeping your head up off the table.
7. Cooperate with your group, respect all ideas given in class, and do not criticize anybody's ideas or thoughts.
8. Clean up your work area before you exit the building every day.
9. Do not touch anyone else's materials/belongings or computer, and keep your hands, feet, and other objects to yourself.
10. Interfering with or hindering another students' learning will not be tolerated.
11. No vandalism. Do not write or carve on tables or other school property, and treat computers with care (Do not touch cords on back of computers. If your computer begins to malfunction, raise your hand and I will come to your seat.)
12. Restroom breaks are before class and during break. Please take care of all personal grooming at this time and NOT in the classroom. If you must go to the restroom at a time other than this, you will lose break time the following day.

13. If you stay for two periods, you will receive a ten-minute break between them. Break time is the ONLY time that food/drink is allowed. I will not tell you when break is over. It is your responsibility to clean up after yourself and return to work on time. Absolutely no food or drinks are allowed around the computers!
14. The instructor's desk area, computers, and phone are off limits to students. Please respect this.
15. Internet usage is a necessary part of this class. Remember that you sign an Internet policy at the beginning of the year. Violations of this policy will result in removal of Internet privileges for the remainder of the year. (NO videos, music, games, lyrics, my space, face book, chat rooms, no downloading, etc.!)
16. Use or display of profane, rude, or crude language/gestures will not be tolerated.
17. Turn off all cell phones, PDA, Blackberry, IPOD, and all noise making devices (e.g., beepers) while in the classroom. Under no circumstances are cell phones or any electronic devices to be used or seen during class. If you fail to comply with this rule, I will confiscate your device.

#### **CONSEQUENCES / DISCIPLINE POLICY:**

##### **1<sup>st</sup> Offense:**

- a. Conference with Instructor
- b. Student will sign Employability Rating Sheet (ERS)
- c. Minimum 2 point deduction on ERS
- d. Phone Contact **MAY** be made with Parent / Guardian

##### **2<sup>nd</sup> Offense:**

- a. Conference with Instructor
- b. Student will sign ERS
- c. Minimum 2 point deduction on ERS
- d. Phone Contact **WILL BE MADE** with Parent / Guardian

**\*\* ANY FURTHER VIOLATIONS WILL BE REFERRED TO THE ADMINISTRATION \*\***

#### **ADDITIONAL INFORMATION:**

**Class Participation.** Classroom participation is mandatory in this class. Health care providers often work as teams to accomplish their mission. Students are therefore encouraged and required to work as teams. Teams will change frequently. In the real world, we often work with people that we do not particularly like or do not do their share of the work. Students in this class will learn to use creativity to develop skills to deal with these individuals.

**Homework.** Homework will be given to reinforce concepts covered in class. Work will be posted on the board as needed. All homework assignments are due the following day unless otherwise specified. Each day that work is late results in a point deduction in the grade.

All homework assignments must be turned in on time to receive full credit. Points will be taken off for each day the assignment is late.

**Absences and Make-Up Work.** It is your responsibility to find out what you have missed and make up the work as quickly as possible. It is also your responsibility to turn in any assignments collected during your absence. You have five (5) days from the date of your return to class to make up your work. Failure to do so will result in a zero (0) for the assignment.

**Class Rules, Expectations, and Discipline.** You should behave in a professional manner in this class. Classroom rules are posted in the classroom and included in your syllabus. You should pay close attention to rules and procedures to ensure your safety and the safety of those around you. We will participate in many hands-on activities that will require you to follow safety measures. In the case of behavior and discipline problems, I will follow the R.D. Anderson and district policy related to the offense and make referrals to administration as needed.

**Extra Help:** If you need extra help, please ask! I am here to help you be the best that you can be and my goal is to see you be successful. Please let me know if you need extra help. Do not wait until the end of the nine weeks or the end of the semester. Clear up little problems before they become major obstacles.

**Notebook:**

Students are required and expected to maintain an organized notebook (at least 1”) for this class. Notebooks should include **ONLY** notes for this course (no math, history, or other notes included). **Notebooks should include 6 sections for Class Notes, Activity Sheets, Lab/Skills sheets, Test/quizzes, project rubrics, and Journal.**

**WEBSITE RESOURCES:**

National Healthcare Skill Standards, National Consortium on Health Science and Technology Education, 2410 Woodlake Drive, Suite 440, Okemos, MI 48864, phone 517-347-3332, fax 517-347-4096. [www.nchste.org](http://www.nchste.org)

South Carolina Occupational Information System (SCOIS), [www.scois.net](http://www.scois.net)

American Red Cross (ARC), [www.redcross.org](http://www.redcross.org)

**STUDENTS WILL BE REQUIRED TO PASS  
THE WRITTEN TEST WITH AN 80% AND  
PASS ALL LAB/SKILLS TO BE  
**CERTIFIED** IN FIRST AID/CPR**

**\*\*ATTENDANCE IS IMPORTANT IN ORDER TO ACCOMPLISH THIS GOAL!**